



APA Idaho Chapter CD Lending Agreement and Reservation Form

APA Idaho Chapter has APA CD ROM training packages for free use by Idaho Chapter members, either for individual or group study. Please note the CDs listed on this form are not eligible for AICP Certification Maintenance credits based on the APA Idaho Chapter purchase agreement with APA. CDs will be loaned on a first-come first served basis. To reserve a CD to be sent by mail when it becomes available, complete and return this form along with a shipping and handling fee of \$10.00 (checks payable to APA Idaho Chapter) to Mike Wilson, AICP, Idaho Chapter Librarian, by e-mail (wilsonmike@stanleygroup.com) fax (208-855-5656) or by mail (c/o Stanley Consultants, Inc., 2264 S. Bonito Way, Ste. 150, Meridian, ID, 83642). You will be notified by e-mail or telephone when the CD is available and ready to be mailed. Please provide the following information and sign the agreement:

Name: _____ APA Member ID Number: _____

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Only one CD can be borrowed at a time. Please indicate below your choice. You will be notified when your choice becomes available. When your choice becomes available, it will be mailed to you along with a pre-paid return mailer.

Choice	CD Name (Use URL to get CD Description)
	Project Management http://www.planning.org/apastore/Search/Default.aspx?p=3456
	Monetizing Sustainability http://www.planning.org/apastore/Search/Default.aspx?p=4042
	Planning with Large Institutions http://www.planning.org/audioconference/series/institutions.htm
	Introduction to the Planning Commission (Parts I & II) http://www.planning.org/apastore/Search/Default.aspx?p=3557

By borrowing this CD I agree to:

- Return this CD to the Idaho Chapter within **fourteen** business days of receiving it.
- Replace this CD if I damage it or do not return it.
- Keep this CD in my possession for individual or group use, and not loan this CD to others for their individual use.
- Not charge for any group use while in my possession.
- Not make copies of this CD, or load it on to the internet or any other network.

Signature

Date Request Submitted

Steps To Return a CD to the Idaho Chapter

Please return the CD to Mike Wilson (c/o Stanley Consultants, Inc., 2264 S. Bonito Way, Ste. 150, Meridian, ID 83642). A self-addressed, pre-paid envelope is provided for your convenience.

Questions? Contact Mike at 208-855-5610 or wilsonmike@stanleygroup.com.