APA Idaho Chapter
CD Lending Agreement and Reservation Form

APA Idaho Chapter has APA CD ROM training packages for free use by Idaho Chapter members, either for individual or group study. Please note the CDs listed on this form are not eligible for AICP Certification Maintenance credits based on the APA Idaho Chapter purchase agreement with APA. CDs will be loaned on a first-come first served basis. To reserve a CD to be sent by mail when it becomes available, complete and return this form along with a shipping and handling fee of $10.00 (checks payable to APA Idaho Chapter) to Mike Wilson, AICP, Idaho Chapter Librarian, by e-mail (wilsonmike@stanleygroup.com) fax (208-855-5656) or by mail (c/o Stanley Consultants Inc., 2264 S. Bonito Way, Ste. 150, Meridian, ID 83642). You will be notified by e-mail or telephone when the CD is available and ready to be mailed. Please provide the following information and sign the agreement:

Name: ______________________________________ APA Member ID Number: ______________________
Organization/Agency (If part of mailing address): ____________________________________________________
Street Address/PO Box: _____________________________________________________________
City: __________________________________ State: __________ Zip: __________ Idaho Chapter Member? ______
E-Mail: __________________________________ Telephone: __________________

Only one CD can be borrowed at a time. Please indicate below your choice. You will be notified when your choice becomes available. When your choice becomes available, it will be mailed to you along with a pre-paid return mailer.

<table>
<thead>
<tr>
<th>Choice</th>
<th>CD Name (Use URL to get CD Description)</th>
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<tr>
<td>Planning with Large Institutions</td>
<td><a href="http://www.planning.org/audioconference/series/institutions.htm">http://www.planning.org/audioconference/series/institutions.htm</a></td>
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By borrowing this CD I agree to:

- Return this CD to the Idaho Chapter within fourteen business days of receiving it.
- Replace this CD if I damage it or do not return it.
- Keep this CD in my possession for individual or group use, and not loan this CD to others for their individual use.
- Not charge for any group use while in my possession.
- Not make copies of this CD, or load it on to the internet or any other network.

__________________________________________  ________________________________
Signature                                      Date Request Submitted

**Steps To Return a CD to the Idaho Chapter**

Please return the CD to Mike Wilson (c/o Stanley Consultants, Inc., 2264 S. Bonito Way, Ste. 150, Meridian, ID 83642). A self-addressed, pre-paid envelope is provided for your convenience.

Questions? Contact Mike at 208-855-5610 or wilsonmike@stanleygroup.com.