

# American Planning Association Idaho Chapter

APA Idaho Executive Board Meeting

Agenda for March 9@ 12:00 pm MT

VIDEO Conference:

<https://global.gotomeeting.com/join/992462381>

**OR dial in using your phone.**

United States: +1 (571) 317-3112

**Access Code: 992-462-381**

- |                                                      |                                                      |
|------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Sabrina Minshall, President | <input type="checkbox"/> Micah Austin, Region 4      |
| <input type="checkbox"/> Daren Fluke, Past President | <input type="checkbox"/> Sherwin Racehorse, Region 5 |
| <input type="checkbox"/> Leon Letson, Vice President | <input type="checkbox"/> Josh Wilson, Region 6       |
| <input type="checkbox"/> Maureen Gresham, Secretary  | <input type="checkbox"/> Brian Billingsley, L&PA     |
| <input type="checkbox"/> Jeff Lowe, Treasurer        | <input type="checkbox"/> Erik Brubaker, E&O          |
| <input type="checkbox"/> Aaron Qualls, Region 1      | <input type="checkbox"/> Diane Kushlan, PDO          |
| <input type="checkbox"/> Mike Ray, Region 2          | <input type="checkbox"/> Vacant, P&Z Rep             |
| <input type="checkbox"/> Megan Leatherman, Region 3  | <input type="checkbox"/> Brock Cherry, Student Rep   |

1. Call to order (*Sabrina*)
2. Roll call (*Maureen*)

## Action Items:

3. Approval of minutes for February 9<sup>th</sup> meeting- **Attachment** (*Maureen*)
4. Treasurer's report / approval of expenditures- **Attachment** (*Jeff*)

## Information/Discussion Items:

5. APA National Conference- who is going, dinner get together? (*Maureen*)
6. Legislative Affairs – Update, and report on legislative reception (*Brian Billingsley*)
7. N. Idaho Regional Conference Update (*Erik, Aaron, Mike*)
8. Southern Idaho Regional Conference Update (*Meg, Micah*)
9. Statewide Annual Conference Update (*Jae, Micah*)
10. Board retreat update (*Sabrina, Diane*)
11. Elections (*Sabrina*)
12. Region Representatives reports (*Regional Reps*)
13. Open discussion (*all*)
14. Adjourn

## Upcoming Agenda Items

### **Action Items:**

Planning and Zoning Rep from a city Appointment (*Sabrina*)  
Planning and Zoning Rep from a county Appointment (*Sabrina*)  
Fall election -April (*Sabrina/Maureen*)

### **Information/Discussion Items:**

Legislative Update- (*Brian*)  
Update of E/O Committee Activities (*Erik*)  
Website development (*Maureen/Erik*)  
Regional Rep Updates, including Regional Conferences (*Regional Reps*)  
Conference Update- (*Conference Chair*)

### **Board Retreat Topics:**

Update strategic plan, action plan, roles and responsibilities  
Planning Commission involvement and how to serve  
Review Budget/Amendment  
Social media strategy implementation  
List serve function/ process  
Job posting Board  
Consultant Registry  
Planning Education/Student Involvement  
Time/Skill bank  
Dues structure  
Website (national/local); content  
Annual Conference/Conference structure/Coalitions/schedule/theme  
Coordination strategy with Organizations we need "liaisons" to:  
    Inland Empire  
    Utah APA  
    Western Planner  
    Mountain Towns Planner  
    Oregon/WA conference  
    WTS  
    ULI