American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for June 18, 2014

Daren Fluke, President

Joel Plaskon, Vice President

Mary Huff, Secretary

Renee Magee, Treasurer

Lisa Ailport, Region 1

Mike Ray, Region 2

Don Matson, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Brad Clark, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

Bob Arleth, P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order at 9:30 am. Roll call was taken; a quorum was present.

One guest, Larry Hines Mayor of Oakley Idaho Joined the meeting.

Lisa made a motion to amend the agenda to include appointing a Board member to the Idaho Lands Resource Coordinating Council in light of Brad Cramer stepping down from that position. Don Matson seconded; the motion passed.

Don made a motion to approve the April 10th, and May 8th minutes. Brad Clark seconded; the motion passed.

Brad Clark moved to approve the Treasure’s report that Renee previously emailed to the Board. Don seconded; the motion passed.

The Board made a motion at the June meeting concerning partnering with Idaho Rural Partnership. The board agreed that this is an excellent program and fits with our Chapter goals. Joel made a motion to amend the budget to move $500 from administration, to a newly created “Partnership with affiliate organizations” line item budgeted initially with $4,500; $3,000 of that being allocated for Idaho Rural Partnership in 2014. Diane seconded, the motion carried.

Joel updated the board on the process for the 2014 elections. The positions that are up for election are President, Vice President, Treasurer, and Secretary. We have to have a nominating committee in place by July 17th. Joel is looking for people to serve on that committee with him. Joel will work with the Region Representatives to find chapter members willing to serve. After their work is complete, the Vice President will send candidate recommendations to the President. Joel asked the current officers if they intended to run for their positions again. Daren was undecided, Joel said he likely would not run again, Mary will run again, and Renee will not be running again.

Daren reminded the Board that we agreed to synchronize our elections with APA National. Their best practice is President, President Elect, and Past President so that there is a process in place to mentor the leadership. This will need to be a by-law amendment for this year’s elections.

Don provided an update about the 2014 Idaho APA Annual Conference, “Building Partnerships”. The facility will be Boise Centre on the Grove. The conference starts mid-day on Wednesday October 8th followed by the opening reception that evening. Don presented the conference logo to the Board. The awards committee is planning an evening awards ceremony with a silent auction. The Conference committee is working hard to get all of the details worked out. The call for session proposals will be emailed to the membership very soon.

Daren presented Agnew Becks proposal for design and creation of online registration, an e-newsletter, and submission platform for award nominations and session proposals. Diane reminded the Board that we already have an online registration with the APA National system that has been working very well. The Board agreed that we do not want to move away from the APA national registration system, but that we do want award nomination applications and session proposals to be able to be submitted online. The Board had mixed opinions on the newsletter and would like to discuss this in more detail at a future meeting. Daren will work With Agnew Beck to have them revise their proposal to include just the online submissions portion of the work.

Thomas Wuerzer approached APA Idaho about partnering with them for in kind assistance for a wild fire planning grant that they are applying for. If they are successful in getting the grant, we will need to provide assistance over the next three years.

Joel and Brad discussed the Surface Transportation Law Reauthorization. Map 21 expires in September and there is a lot of congressional activity now to get it refunded for the next six years. There is more emphasis on transparency, freight, and more local partnership emphasis. Brad will draft a letter of support to be sent to the APA National Delegation. Brad is planning a couple of summer conference calls in order to be proactive for the 2015 session.

There was no update to the work plan implementation.

The Board Discussed Michele Fuson’s email to County Planning Directors seeking to establish a Planning Director’s group. Idaho APA is interested in working with Michelle to help establish a sub group within Idaho APA. Brad Clark will contact Michelle and work with her to establish this group. The Board also discussed joining Idaho Association of Counties and Association of Idaho Cities. Membership in these associations will be added to the July agenda.

The Board discussed the issue of student memberships. Mary thought it was working the way that we are doing it and liked that it encouraged students to be members. Diane and Aaron disagreed and thought there should be at least some level of membership fee that they pay to create an investment to the profession and organization. Aaron stated that some students were not even aware that they were members because they were just automatically signed up through BSU. The Board agreed that a $10.00 student membership fee should be charged. The students will still send their application directly to the Chapter. This change requires a bylaw amendment. Mary will draft a bylaw amendment for the 2014 elections.

There was not a lot of news to report form the regions. Mike attended the Inland Empire conference and found it very beneficial. He is continuing to work on putting together training sessions. Don has gotten some members from region 3 to help with the conference. He has been looking at membership in his region and would like to try to get members from all regions and focus some efforts on areas outside of Ada County. Daren mentioned that we should try to work on membership growth in both planners and planning commissioners.

Daren made a motion to appoint Lisa Ailport to the Idaho Land Resources Board. Joel seconded; the motion carried.

Diane mentioned that BSU has been awarded an academic conference to be held in March. They will likely approach APA Idaho to assist with sessions.

The meeting adjourned at 11:00 am.

*Respectfully submitted by Mary Huff, Secretary.*