American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for September 9, 2014

Daren Fluke, President

Joel Plaskon, Vice President

Mary Huff, Secretary

Renee Magee, Treasurer

Lisa Ailport, Region 1

Mike Ray, Region 2

Don Matson, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Brad Clark, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

Bob Arleth, P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order at 12:00 pm; roll call was taken; a quorum was present.

Mike Ray moved to approve the August 14th minutes. Brad Cramer seconded; the motion carried.

Renee previously sent the Treasurer’s report to the Board via email. Lisa had one correction; the hand check that was written to Herrington & Associates was for region 1 rather than region 3. Lisa moved to approve the Treasurer’s report. Mike seconded; the motion carried.

Renee reviewed the revised budget with the Board. The revised budget contains the increased conference budget.

Don provided an update concerning the 2014 conference; “Building Better Partnerships”. Registration will be open soon. Mary will be sending a “conference-at-a-glance” to the members in the next week. Don and Dianne are working on the CM credits for the sessions.

Awards Committee: The awards committee met yesterday and selected the award winners. They will be forwarding that information on to Daren this week.

Sponsorship Committee: This committee has requests out to around 31 firms or individuals. If anyone has any suggestions, they should let Daren know. Daren has identified a program designer that can get the printed program done in our timeframe. Daren will work with Charles to get some conference give-away items. Don is still looking for some silent auction items to be auctioned during the conference.

The 2015 conference location will be selected at next month’s meeting. Please let Daren know if you have a venue suggestion, or if you know anyone who would make a good conference chair. The conference playbook needs to be updated after this year’s conference.

Mary briefly discussed the 2014 elections. Ballots were sent to the membership. The Vice President position is the only contested seat. Mary will send the white paper about the bylaw amendment to the full membership.

Maureen confirmed with the Board that the Idaho chapter is going to join the training consortium. Maureen would like the Board to decide how the session we present will be selected. It may be a good idea to use the fall conference to select a session. Diane felt that would be a good way to promote the fall conference.

The Southwest legislative summit on September 26th, at the West Ada in Meridian.

Mary discussed the Western Planner organization’s current situation and their desire to move to a digital publication. There was discussion concerning the role that the Idaho Chapter wants to plan in the Western Planner. After lengthy discussion, the Diane made a motion to not support a flat fee, and to vote in favor of the current structure. Matt seconded; the motion carried.

Lisa’s free law and ethics session will be held Tuesday, September 16th. She is using this training as a platform to try to get more members from her region. Mike is encouraging members in his region to attend this training session.

Charles mentioned that the City of Jerome has an opening for a Planning and Zoning Manager.

Brad just sent out a poll to his region Brad Cramer is planning his next regional meeting as a trip to Teton County for a tour of their Zombie subdivisions with Jason Boal.

Matt is working with Bannock County to revise their area of city impact.

Diane provided a brief update concerning the AICP test and available prep materials. Diane will preview the material and we will discuss purchasing a second copy at next month’s meeting.

Lisa moved to adjourn. Maureen seconded; the motion carried. There being no further business; the meeting was adjourned at 1:00 pm.

*Respectfully submitted by Mary Huff – Secretary*