

American Planning Association Idaho Chapter

Minutes for January 12, 2017

<input checked="" type="checkbox"/> Sabrina Minshall, President	<input type="checkbox"/> Sherwin Racehorse, Region 5
<input checked="" type="checkbox"/> Daren Fluke, Past President	<input type="checkbox"/> Vacant Region 6
<input checked="" type="checkbox"/> Leon Letson, Vice President	<input checked="" type="checkbox"/> Brian Billingsley, L&PA
<input checked="" type="checkbox"/> Maureen Gresham, Secretary	<input checked="" type="checkbox"/> Erik Brubaker, E&O
<input checked="" type="checkbox"/> Jeff Lowe, Treasurer	<input checked="" type="checkbox"/> Diane Kushlan, PDO
<input checked="" type="checkbox"/> Aaron Qualls, Region 1	<input type="checkbox"/> Vacant
<input checked="" type="checkbox"/> Mike Ray, Region 2	<input checked="" type="checkbox"/> Brock Cherry, Student Rep
<input checked="" type="checkbox"/> Megan Leatherman, Region 3	
<input checked="" type="checkbox"/> Micah Austin, Region 4	

Sabrina called the meeting to order at 12:00. Also present was Jae Hill 2017 Conference Chair. (in attendance at 12:40)

Action Items

1. Aaron Qualls made a motion to approve the minutes for December 8th and 15th, seconded by Micah Austin. The motion passed unanimously.
2. Daren made a motion to pass the Treasurer's report, second by Leon Letson. The motion passed unanimously.
3. Jeff Lowe made a motion to affirm the appointment of Education/Outreach Board Member, Erik Brubaker, seconded by Mike Ray. The motion passed unanimously.
4. Daren Fluke made a motion to affirmation the re-appointment of PDO Officer, Diane Kushlan, seconded by Jeff Lowe. The motion passed unanimously.
5. Daren Fluke made a motion to affirm the re-appointment of L&PA, Brian Billingsley, seconded by Brock Cherry. The motion passed unanimously.
6. Leon Letson made a motion to affirm the re-appointment of Student Rep., Brock Cherry, seconded by Jeff Hill. The motion passed unanimously.
7. Micah Austin made a motion to affirm the appointment of 2017 Conference Chair, Jae Hill, seconded by Daren Fluke. The motion passed unanimously.
8. Jeff Lowe made a motion to hold the Board Retreat in April and in McCall, seconded by Brock Cherry. The motion passed unanimously.

Information/Discussion Items

Legislative Affairs

Brian Billingsley asked for input on when to hold the legislative reception, noting that January 25th was available but may be too close to properly arrange. The board directed Brian to pick a later date.

Professional Development

Diane Kushlan informed the board that the AICP exam in May will be a new exam and noted that there is a lower pass percentage rate when a new exam is introduced. Diane stated she plans to attend the APA National Prep course at the national conference and to audit the exam in May. Diane reminded the board of the Board policy giving the PDO prerogative to co-sponsor events with other organizations who want to sponsor CM qualified session. Diane then noted she is coordinating with the Western Towns regarding sponsorship and CM credits.

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Regional Reports

Aaron, District 1 Representative, noted that he is attending the Northwest APA chapter meeting in Spokane to learn more about their program and to engage those planners in Idaho APA. Leon suggested reaching out to the Eastern Washington planning program. Sabrina suggested inviting meeting attendees to the mini-conference and suggested coordinating with Brock to invite student representation. Mike suggested getting involved in their conference.

Mike, District 1 Representative, noted that the mini-conference planning is underway and will notify the board once a date/location is set. Diane indicated she should be able to do the ethics course.

Meg, District 1 Representative, asked the board to confirm that District 3 and 4 were working together on their mini-conference. The board confirmed. Diane stated she was available for the ethics course.

Micah, District 4 Representative, noted no new activity other than the 2017 conference planning.

District 5 Representative was not present.

Sabrina stated she hopes to present a District 6 nominee to the board for approval at the next meeting.

Student Representation

Brock stated he is researching recruitment efforts and reminded the board that student planners are required to intern and to let him know of those opportunities. He also requested time at the April Board retreat to discuss student involvement and Planner education.

Education/Outreach

Erik Brubaker stated he is creating an Education/Outreach committee with regional representation. He asked for suggestions for members.

Western Planners

Sabrina noted that involvement with the Western Planners, including a joint conference, is still in discussion and she is waiting on additional information from Sherwin Racehorse. Daren Fluke expressed concern about Western Planners ability to help plan the conference. Brock noted that the Western Planners had limited resources. Sabrina stated she would put an update on this topic on next month's agenda, for discussion only. She further noted it may be an appropriate discussion item at the spring retreat.

2017 Conference

Jae provided an update on the 2017 conference scheduled October 11 – 13th in Ketchum Idaho. Micah Austin noted that the contract deadline is January 25th. Sabrina stated she would review the contract and, if appropriate, return a signed copy to Jae. Jae Hill noted that a call for the following conference committee members would go out shortly: Awards, Logistics, and Sponsorship. Jae also noted Education/Outreach Committee would serve as the Marketing Committee for the conference.

Micah moved to adjourn the meeting, seconded by Sabrina. The meeting adjourned at 1:00

Respectfully submitted by Maureen Gresham – Secretary