American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for January 14, 2016

Daren Fluke, President

Sabrina Minshall, Vice President

Mary Huff, Secretary

Jeff Lowe, Treasurer

Aaron Qualls, Region 1

Mike Ray, Region 2

Megan Leatherman, Region 3

Jae Hill, Region 4

Sherwin Racehorse, Region 5

Jason Boal, Region 6

Brian Billingsley, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

Jon Ingalls, P&Z

Brock Cherry, Student

Daren called the meeting to order; roll call was taken; a quorum was present.

Daren nominated Brock Cherry as the new Student Representative. Mike moved to approve the nomination. Aaron seconded; the motion carried.

Daren nominated Jon Ingalls as the Planning and Zoning Representative. Jeff moved to approve the nomination. Sabrina seconded; the motion carried.

Jeff moved to approve the minutes for November 12, December 10, and December 15, 2015. Aaron seconded; the motion carried.

Jeff previously sent the Treasurer’s report to the Board via email. Mary moved to approve the Treasurer’s report and ratify the bills. Diane seconded; the motion carried.

Meg provided the Board with an update on the 2016 conference planning. The committees are forming and most have their chairs in place. The proposed theme is “Preservation and Innovation.” Some board members thought the term “preservation” was too closely tied to historic preservation and that a term like “conservation” may be more appropriate. The planning committee will continue working to finalize the theme and present it at the February meeting. Sherwin moved to approve the conference dates as October 12-14, 2016. Diane seconded; the motion carried. Meg sent venue information to the board via email. The information contained bids from Boise Center, The Grove, and Riverside. All bids came in with a few hundred dollars of each other. Sherwin moved to hold the conference at Boise Centre. Jeff seconded; the motion carried.

The Board discussed the proposal that Western Planner had made to hold a joint conference with the APA Idaho Chapter for 2018. Eastern Oregon and Washington have offered support and assistance for a multi-state joint conference effort. Previously the economic split of profits has been 50/50 between Western Planner and the sponsor state. Western Planner provides advertising through the Western Planner publication, web site, and subscriber mailings. Idaho would be responsible for the bulk of the planning. If we opted to go with the help from Washington and Oregon there would be an expectation of sharing the profits. Western Planner attendance numbers range from 150 -350. By combining, attendance would be expected to be 250 to 300. Sherwin moved to form a sub-committee to look at the possibility of a 2018 joint conference. Mike seconded; the motion carried. Mary and Sherwin will begin that process. Proposed agreement details will be forthcoming at future meetings in order for the board to decide if they want to make a formal commitment.

Brian was unable to attend today since he is at a legislative function in Boise. He does have his legislative committee in place with a wide range of representation from around the state. This committee will meet via teleconference every Thursday during the legislative session.

Aaron updated the Board about some staffing upsets that happened in his region.

Sherwin provided an update of his plans for region 5 and an upcoming meetings concerning Tribal planning. The phone audio was poor so some details were missed.

Mary reminded the Board about the APA National FTP site and the importance of getting chapter documents and information to her so that they can be archived on the site.

Brock asked the board to feel free to contact him any time so he can make the most of his role as student representative.

Sabrina moved to adjourn. Aaron seconded; the motion carried.

*Respectfully submitted by Mary Huff – Secretary*