American Planning Association Idaho Chapter

APA Idaho Executive Board

Baxter’s 109 Cedar St. Sandpoint, Id

Minutes for October 8, 2015

[x]  Daren Fluke, President

[x]  Sabrina Minshall, Vice President

[x]  Mary Huff, Secretary

[x]  Jeff Lowe, Treasurer

[x]  Aaron Qualls, Region 1

[x]  Mike Ray, Region 2

[x]  Meg Leatherman, Region 3

[ ]  Jae Hill, Region 4

[x]  Jason Boal, Region 5

[x]  Sherwin Racehorse, Region 6

[x]  Brian Billingsley, L&PA

[ ]  Maureen Gresham, E&O

[x]  Diane Kushlan, PDO

[ ]  P&Z Representative

[x]  Aaron Mondada, Student Rep

Daren called the meeting to order; roll call was taken; a quorum was present. Outgoing region representatives Lisa Ailport, Charles Hutchinson, and Brad Cramer were present. Brian Campbell the APA Director from Region V was also present at the meeting.

Daren reminded the Board of the 2015 APA Idaho election results; Aaron Qualls - Region 1, Mike Ray - Region 2, Megan Leatherman - Region 3, Jae Hill - Region 4, Sherwin Racehorse - Region 5, Jason Boal - Region 6. Jeff moved to ratify the election results and seat the new Region Representatives. Diane seconded; the motion carried.

Daren announced his selections for the appointed seats on the board to include Diane Kushlan for Professional Development Officer, Maureen Gresham for Education and Outreach, Brian Billingsley for Legislative & Policy Affairs.

Approval of minutes was tabled until the November meeting.

Jeff previously sent the Treasurer’s report to the Board via email. He discussed that we are a little behind for the conference and sponsorships. Sabrina moved to approve the Treasurer’s report and ratify the bills. Brian seconded; the motion carried.

Daren asked the board to be thinking about the 2016 budget, Jeff will have a draft budget prepared for the November meeting.

Aaron provided an update to the conference up to this point. We are within budget. There have been several compliments on the sessions and program. The awards reception was well received. Some issues that were brought up include: the charter bus did not pan out very well and will be an added expense, and partial conference registrations are a recurring theme every year. This may be something we want to discuss further. The board also discussed sending a conference survey by email and adding a link to the web site with the conference presentations. Diane will work on a survey. Mary will work with Aaron to get the conference presentations.

The 2016 conference will be held in Boise. Megan was nominated to serve as the conference chair. A location will need to be identified quickly.

Discussion was held concerning APA Idaho becoming more active in legislative issues and continuing to be more proactive rather than reactive.

The board discussed possibly having Maureen set up some education and outreach to city clerks for those that also perform planning duties.

Preliminary discussion of a spring mini conference was held, this will be added to an upcoming agenda.

Aaron made a funding request to use $500.00 of the grant money to go toward incentives for survey takers. Jeff moved to approve, Mike seconded; the motion carried with one opposed stating that the request should be in writing.

Sherwin mentioned that APA National eliminated the Indigenous Group. He would like the Chapter to write a letter to APA National seeing reinstatement of the Tribal Division.

Sabrina moved to Adjourn. Brian seconded; the motion carried.

*Respectfully submitted by Mary Huff – Secretary*