American Planning Association Idaho Chapter

APA Idaho Executive Board

Annual Business Meeting Minutes

October 9, 2014

Daren Fluke, President

Sabrina Anderson, Vice President

Mary Huff, Secretary

Jeff Lowe, Treasurer

Lisa Ailport, Region 1

Mike Ray, Region 2

Don Matson, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Brad Clark, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order; roll call was taken; a quorum was present.

Daren informed the Board of the 2014 APA Idaho election results. Daren Fluke ran uncontested for President; Sabrina Anderson won the Vice President seat; Jeff Lowe ran unopposed for the Treasure’s position; and Mary Huff ran unopposed for the Secretary seat. The bylaw amendment to assess a student chapter membership fee was approved 77 in favor to 5 opposed. Aaron made a motion to ratify the election results and seat the new officers. Maureen seconded; the motion carried unanimously.

Daren announced his selections for the appointed seats on the board to include Diane Kushlan for Professional Development Officer, Maureen Gresham for Education and Outreach, Brad Clark for Legislative & Policy Affairs, and Aaron Mondada as the Student Representative. The Bylaws call for two planning commission members, which have been left vacant at this time. Daren asked that names of candidates be submitted to him by the next meeting. Brad Cramer moved to approve the appointments. Don Matson seconded; the motion carried.

The Board discussed the change of officers and the need to update the bank account owners, and signers. Daren proposed that the President and Treasure be account owners, and the Vice President and Secretary be account signers. Brad Clark made a motion to approve The President and Treasurer to be designated as account owners, and Vice President and Secretary as account signers. Matthew seconded; the motion carried.

Brad Clark moved to approve the September 9, 2014 minutes. Don Matson seconded; the motion carried.

Renee previously sent the Treasurer’s report to the Board via email. Sabrina moved to approve the Treasurer’s report and ratify the bills with the exception of the MTOT DISC payments. Don seconded; the motion carried.

Don provided an update to the conference up to this point. There have been several compliments on the sessions and program. The awards reception was excellent and well received. Everyone agreed that the award committee did a great job improving the Chapter award program. The sponsorship committee did an excellent job this year, which should contribute to a successful outcome. The silent auction raised around $500.00 and was a fun addition to the conference. The board thought that the mobile tours need to be spread out through the conference rather than all scheduled at one time at the end of the conference. Daren would like to start work right away on updating the conference playbook.

The 2015 conference location was tabled until next month’s meeting. More information will be gathered concerning locations, venues, dates, and a willing conference chair. Conference theme ideas will also be discussed at the next meeting.

Brad Clark discussed the Planning Director’s group meeting held during our conference. Daren invited them to make this group a sub group of APA Idaho. There were strong opinions from the planning directors that everyone should be able to participate even if not a member of the chapter. The Board would like to see them all be at least chapter members. The group proposed to meet twice a year, once at the IAC conference, and once in conjunction with our conference. The board discussed having a rural planning tract in our conferences. The planning directors group was asked to put together a proposal to the Board seeking resources. Mary and Daren will work on getting on the agenda to talk with the Southern Idaho group.

The legislative committee will have its first meeting in about 6 weeks to talk about the 2015 session. Some issues that may resurface are local option tax, and design review. We will continue to try to focus on proactive work rather than reactive.

Mike encouraged members in his region to attend Lisa’s law and ethics training session. They had a great turn out and are planning a training day for Planning Commissioners.

Brad just finished their region 6 meeting where they toured the zombie subdivisions in Teton County.

Daren reminded the Board that all of the region representative positions would be up for election in 2015.

Maureen will be seeking nominations for our consortium session at next month’s meeting.

Karen Wolf thanked the Chapter for inviting her to the conference. She discussed the leadership conference and benefits they provide for the chapter presidents. The board will look at this as a line item in the budget. Karen reported that the new executive director for APA national is really excellent and working out great.

Maureen moved to adjourn. Mike seconded; the motion carried. There being no further business; the meeting adjourned at 8:30 pm.

*Respectfully submitted by Mary Huff – Secretary*