American Planning Association Idaho Chapter

Minutes for November 10, 2016

[x]  Daren Fluke, President

[x]  Sabrina Minshall, Vice President

[x]  Mary Huff, Secretary

[x]  Jeff Lowe, Treasurer

[x]  Aaron Qualls, Region 1

[ ]  Mike Ray, Region 2

[ ]  Megan Leatherman, Region 3

[ ]  Micah Austin, Region 4

[x]  Sherwin Racehorse, Region 5

[x]  Jason Boal, Region 6

[x]  Brian Billingsley, L&PA

[x]  Maureen Gresham, E&O

[x]  Diane Kushlan, PDO

[ ]  Vacant

[x]  Brock Cherry, Student Rep

Daren called the meeting to order at 12:00 pm. A quorum was present.

Aaron moved to approve the October 13th minutes. Jason seconded; the motion carried.

Jeff presented a copy of the Treasurer’s report. Jason moved to approve the report and expenditures. Diane seconded; the motion carried.

Jeff presented a draft of the proposed 2017 budget for review and discussion. After a very lengthy discussion, Daren said we needed to move the meeting along and we could call a special meeting for the budget if necessary. Jeff will do some fine tuning to the budget and present a revised draft at the December meeting.

Maureen provided a brief conference and recap. Attendance was up, and feedback that people heard was positive. There has been very little feedback sent using the paper evaluation forms. An electronic survey monkey may be a better way to go next year. Sabrina will look for the session evaluation sheets and make sure that the board gets copies. The conference ran over budget about $5,000, so we project that the net revenue will be just under $5,000.

The board discussed the two proposed locations for the 2017 conference. Sherwin presented the information he had gathered for the Fort Hall location. Sabrina presented information that Micah had sent for the venue in Ketchum. The board would like more information and to see a side by side comparison for each location and venue. Aaron moved to table this matter until December and requested that Micah and Sherwin both get as much information as possible about cost, accommodation, and facilities. Sabrina seconded; the motion carried.

A discussion was held concerning the legislative reception that board asked Brian to coordinate. Brian suggested that it be an informal social for the first meeting. The board agreed. Brian said he was looking at an early February time frame, Daren suggested as early in the session as possible. Maureen and Brian will work together to find a good location to hold the event. They will present more details at the December meeting.

Having run out of time, all other agenda items were tabled until the December meeting.

Maureen moved to adjourn. Brian seconded; the motion carried.

*Respectfully submitted by Mary Huff – Secretary*