American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for November 13, 2014

Daren Fluke, President

Sabrina Anderson, Vice President

Mary Huff, Secretary

Jeff Lowe, Treasurer

Lisa Ailport, Region 1

Mike Ray, Region 2

Don Matson, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Brad Clark, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order; roll call was taken; a quorum was present.

Jeff agreed to record the meeting and forward that on to Mary for production of the minutes. Brad made a motion to approve the minutes. Sabrina seconded; the motion carried.

Jeff gave a financial report and recap of income and expenses after the conference. There was $17,376.59 of bills to be ratified. A copy of the full report is included as an attachment to these minutes. Jeff set up a petty cash account to pay for small expenditures such as postage. Lisa moved to approve the Treasure’s report. Aaron seconded; the motion carried.

Daren informed the board that he and Jeff are working on a draft 2015 budget that will be distributed to the board prior to the December meeting. If anyone has any budget requests, now is the time to get those in to Daren and Jeff. A full discussion of budget items will take place at the December Board meeting.

Diane gave a final 2014 conference recap. The CM credits were approved and should be accessible for attendees. There was some confusion on the mobile tours, so some of those details are still being worked out. All of the feedback has been very positive. People said the content continues to elevate each year. Everyone was very impressed with the awards ceremony and the video presentations. This is something we may want to look at continuing in coming years and include in the budget.

Daren introduced Keri Sigman, the State Floodplain Coordinator with Idaho Department of Water Resources. Keri is focusing efforts statewide on “no adverse impacts” for new developments. They are planning their 2015 conference in northern Idaho and proposed possibly combining their conference with ours. They would like to see planners working more closely with floodplain managers on proposed projects.

Lisa reported on the work that she, Aaron Qualls, and Claire Marley have been doing to put together a proposal for a 2015 conference in Sandpoint. The Sandpoint Center in downtown Sandpoint, Idaho was discussed as a possible venue. They have a couple of meeting areas that can accommodate 100 people and can be divided into four breakout rooms. After lengthy detailed discussion of the proposed combined conference, Daren moved that a subcommittee, consisting of Lisa Ailport, Claire Aaron, Carrie, and Sabrina, be appointed to work on this and provide a report and recommendation to the Board at our December meeting. Mike seconded; the motion carried.

Daren introduced Michelle Fuson to discuss details of the recently created Planning Director’s group. The group held their first meeting during our conference. At that meeting, Daren invited them to make this group a sub group of APA Idaho in an effort to unify planners’ voices when dealing with proposed legislation and other matters. The group decided to meet twice a year - once at the IAC conference and once in conjunction with our conference if that was acceptable. Daren would like to see a written proposal submitted to the Board, and a subsequent bylaw amendment that would outline how such sub groups would operate within our organization.

Brad Clark attended the chamber legislative meeting last month. There are thirteen brand new house representatives this year. Idaho Transportation Coalition was also at the meeting. They are an organization that we may want to collaborate with in the future. Most people have seen the urban renewal information that Brad Cramer sent. Urban renewal has been a legislative topic for the last eight sessions. The chapter legislative committee will have its first meeting in the next couple of weeks to discuss the 2015 session including possible area of city impact legislation and to develop a legislative strategy.

Charles reported that Micah Austin is the new Community Development Director for the City of Ketchum.

Diane informed the Board that two individuals passed the AICP test last week.

Lisa moved to adjourn. Brad seconded; the motion carried.

*Respectfully submitted by Mary Huff – Secretary*