American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for December 11, 2014

Daren Fluke, President

Sabrina Anderson, Vice President

Mary Huff, Secretary

Jeff Lowe, Treasurer

Lisa Ailport, Region 1

Mike Ray, Region 2

Don Matson, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Brad Clark, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order; roll call was taken; a quorum was present.

Lisa made a motion to approve the November 13, 2014 minutes. Mike seconded; the motion carried.

Since the Treasurer was not present, the financial report and 2015 proposed budget were both tabled until the January meeting. Jeff will be asked to find out what the unknown bankcard charge was, as well as the $14.95 inticardserv charge.

Discussion about the consortium session selection was tabled until the January meeting.

The subject of pre planning for the spring mini conference was brought up. This will be discussed further at the January meeting.

Mary reported to the Board that Western Planner was seeking state contributions to help get them through their current financial hardship. After lengthy discussion, the board felt that Western Planner would need to provide more information if we are going to give a donation. Don made a motion to request Western Planner to submit information concerning their financial position, specifically what the money would be used for, and an explanation of their plan moving forward to be more solvent and better managed. Mike seconded; the motion carried. Daren will prepare a letter to be sent to Western Planner.

Mary asked the board if it would be possible to add a budget line item to pay travel expense for our Western Planner representative to attend the January annual Board meeting beginning in 2016. Daren said to bring this up during the budget discussion at next month’s meeting.

The 2015 conference subcommittee reported to the board concerning their recommendation to pursue a joint 2015 conference with the floodplain managers’ conference. NORFMA suggested “Resiliency” being a conference theme if we combined. There was some concern by the board and subcommittee that resiliency could be too broad a term with varied meaning. Sabrina mentioned that as the discussion progressed, they discovered that there was a lot of training topics common to planners and floodplain managers. NORFMA is concerned that Sandpoint would not be able to host a combined meeting of 180 to 200 attendees. If we do combine, NORFMA suggests looking at Coeur d'Alene or Post Falls.

It was discussed that by combining with NORFMA, costs could be shared or reduced so that we could afford to hold the conference at the Coeur d'Alene resort. Both groups acknowledged that they were not expecting to make money from the conference held outside of Boise, but expected to break even.

After a lengthy detailed discussion of the proposed combined conference, Daren made a motion to have the subcommittee prepare a draft charter between the two organizations to hold a joint conference with NORFMA in 2015 in Coeur d'Alene. Brad Clark Seconded; the motion carried. The subcommittee will continue to work together to coordinate, but a conference chair will still need to be selected for the long term planning of the conference. Lisa will contact Hilary Anderson to see if she would be interested in helping.

Brad Clark reported that the legislative Committee would be meeting December 12th and he would send an email to the board concerning important legislative matters for the upcoming session.

Due to time, all other matters were tabled until the January meeting.

Lisa moved to adjourn. Sabrina seconded; the motion carried.

*Respectfully submitted by Mary Huff – Secretary*