American Planning Association Idaho Chapter

Minutes for December 8, 2016

[x]  Daren Fluke, President

[x]  Sabrina Minshall, Vice President

[x]  Mary Huff, Secretary

[x]  Jeff Lowe, Treasurer

[x]  Aaron Qualls, Region 1

[ ]  Mike Ray, Region 2

[x]  Megan Leatherman, Region 3

[x]  Micah Austin, Region 4

[x]  Sherwin Racehorse, Region 5

[ ]  Vacant Region 6

[x]  Brian Billingsley, L&PA

[x]  Maureen Gresham, E&O

[x]  Diane Kushlan, PDO

[ ]  Vacant

[x]  Brock Cherry, Student Rep

Daren called the meeting to order at 12:05 pm. A quorum was present. Additional attendees included Erik Brubaker and Jason Boal.

Aaron moved to approve the October 13th minutes. Brock seconded; the motion carried.

Jeff presented the Treasurer’s report. Diane moved to approve the report and expenditures. Maureen seconded; the motion carried.

Brock discussed the various video meeting options available to the board and suggested we test various options to determine which one best met our needs including cost. Brock stated that Zoom may be used for the next meeting.

Maureen provided a recap of the meeting she and Sabrina had with APA Utah noting that they are interested in joint conferences, have a lot of success with their list serve toolbox, and the use of committees to both help board members with various tasks and to provide additional leadership options for non-board members.

Sabrina asked board members to discuss the possibility of adding a marketing/outreach committee to help the Education/Outreach Board Member. Both Maureen and Eric expressed support for the idea. The board suggested Sabrina present this proposal at a future meeting.

Sabrina presented the idea that each district partner with an adjoining district hold their own spring conference to include a law, ethics, and topic to be determined session. Aaron noted that Regions 1 and 2 were already in the process of planning one. Meg stated she would work with a planner from Region 4 to plan one in the Boise area. Sabrina noted that APA Utah was holding a spring conference very near the Idaho border and suggested that Sherwin work with APA Utah to encourage Region 5 and 6 planners to attend that conference. Sabrina also asked board members in Boise to consider attending conferences in the non-Boise area.

The board discussed holding a spring retreat in April to review the strategic plan and goals. Both Micah and Sherwin expressed concern with having to plan a fall conference while also having to participate in a spring retreat and help conduct a spring conference. Sabrina noted that there will be conflicts no natter when it is held and stressed the importance of having the retreat to help guide the board’s future decisions. Jeff moved to hold the meeting April 7th and 8th with the location and agenda to be discussed at a future meeting; Diane seconded. The motion carried with Micah Austin, and Sherwin Racehorse opposed.

The board discussed APA Idaho’s participation in the Western Planner including potential benefits, costs and need. Several board members noted that this discussion should wait until after a budget is adopted. Sherwin moved to defer this topic until the next meeting and requested each board member provide input; Sabrina seconded. The motion carried.

Daren called for a Special Meeting December 15th to discuss agenda items we didn’t get to in today’s meeting, including the 2017 budget, appointment of representative to the Idaho Lands Resource Coordinating Council, and selection of a 2017 Fall Conference location.

Sabrina asked both Micah and Sherwin to discuss who their support system is within their areas. Micah stated that until the location is determined, he has not made any connections to ask for help, but felt confident that he would have adequate support. Sherwin had discussed the conference with several people and said they were excited about the possibility. He anticipated contact more individuals if his location is selected. Aaron asked several questions comparing the venues, and costs for food, rooms, breakout space etc.

Sabrina adjourned the meeting at 1:20

*Respectfully submitted by Maureen Gresham, & Mary Huff - Secretary*