American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for April 13, 2016

Daren Fluke, President

Sabrina Minshall, Vice President

Mary Huff, Secretary

Jeff Lowe, Treasurer

Aaron Qualls, Region 1

Mike Ray, Region 2

Megan Leatherman, Region 3

Jae Hill, Region 4

Sherwin Racehorse, Region 5

Jason Boal, Region 6

Brian Billingsley, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

Jon Ingalls, P&Z Rep

Brock Cherry, Student Rep

Daren called the meeting to order; roll call was taken; a quorum was present.

Jason moved to approve the April minutes. Aaron seconded; the motion carried.

Jeff discussed the March and April Treasurer’s reports. There was not much activity in March. In April, the bills included: the President’s travel to the national conference, board retreat reimbursements, and bills from Agnew Beck. Aaron moved to approve the report and expenditures. Meg Seconded; the motion carried.

Sabrina provided a recap of the election timeline and process. Sabrina and Mary attended a webinar that APA National held a couple of weeks ago. June 3rd is the deadline for candidate nominations. Mary sent an email to the membership on April 4th. APA National is also sending information through the APA interact, and our chapter will continue to seek candidates to run. Daren asked the board to get out and encourage people to nominate themselves. We would like to have at least two people run for each position.

Meg provided the Board with an update on the “Bridging Tradition and Innovation through Planning” 2016 conference planning. One of the keynote speakers that we were trying to book said that he is not available. Robert Grow has been confirmed but they are still looking for a second speaker. The conference committee is using Basecamp to keep all of the planning centrally located and accessible. The planning is going very smooth and the committees are making good progress. The conference fee was discussed. Mary sent past year’s registration rates to Meg and Maureen. Daren mentioned that we would like to keep it right around $200 so that it is as affordable as possible. The fee was tentatively set at $195 for members, and $225 for non- members.

The board discussed when the best time is to hold the Annual Board meeting at the conference. After great debate, Sabrina moved to hold the regular annual board meeting and dinner as early as possible Thursday evening, and then hold a special strategic planning meeting scheduled for Friday afternoon. Maureen seconded; the motion carried.

Sabrina provided a recap of the 2016 spring retreat. Maureen sent her notes from the meeting to Sabrina. Mary and Sabrina will also compile their notes and then Sabrina will send the follow up actions to the board. She asked that the board work on any of the items they committed to doing.

Aaron received a summary letter regarding the urban renewal laws. Aaron will forward that letter to the board. He also reported that Bonner County hired a new Planning Director.

Mike reminded everyone about the Inland Empire conference upcoming in Priest Lake.

Meg is still working on a social mixer scheduled for her region.

Jason informed the Board that he is leaving employment with Teton County and has accepted a position with the city of Victor. There are a couple of open positions in Teton County due to that upcoming move. Jason is still working on getting his region together.

Brock told the board that he would have limited availability for the next couple of months. Brock accepted an internship in Washington D.C. working for Senator Crapo.

“P&Z Jon” mentioned that Coeur d’Alene is going to be possibly one of the first to make changes under the new urban renewal laws. Jon will keep us posted on that.

Sabrina attended a Data Management Peer Exchange meeting in Portland. She believes that planners will begin to hear more about this subject. There is more information available on the APA web site under system performance.

The meeting adjourned at 12:40 pm.

*Respectfully submitted by Mary Huff – Secretary*