American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for September 10, 2015

Daren Fluke, President

Sabrina Minshall, Vice President

Mary Huff, Secretary

Jeff Lowe, Treasurer

Lisa Ailport, Region 1

Mike Ray, Region 2

Don Matson, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Brian Billingsley, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order; roll call was taken; a quorum was present. Jason Boal also joined the meeting.

The Minutes for August 13, 2015 were tabled until the October meeting.

Jeff presented the finance report. Most expenses were for the conference and purchase of swag. Sponsorship checks are starting to come in. Other expenses continue to be tied to the plan for health expenses. Diane moved to approve the Treasure’s report. Mathew seconded; the motion carried.

Diane and Aaron Qualls provided an update on the status of the 2015 annual conference planning. Aaron sent a revised budget to the board including a change in cost for the facility. Daren moved to approve the revised budget for the conference, Charles seconded. The motion carried. The program content should be completed by Aug 21st.The programs will be printed soon so we need to finalize sponsors so that their names can be included.

Jason Boal sent the recommendation for 2015 award winners to Daren. Some of the members of the awards committee were from jurisdictions that had submitted applications. Award committee members recused themselves from categories that contained an application from their jurisdiction. Jeff moved to approve the award recommendations. Sabrina seconded. The motion carried. A certificate will be prepared and framed for the honorable mention.

Western Planner asked if Idaho would be interested in taking the lead with organizing a regional Washington, Oregon, and possibly Nevada. Western Planner is willing to negotiate the spit cost to make it financially feasible for both. They are also willing to provide board members to assist with the planning so that Idaho is not doing all of the work. The Board thought this would need to be done as our regular state conference that occurs in Boise. Diane thought it made sense from an APA perspective, but that it would need to be clearly outlined who is responsible for what. 2018 would be our preferred timeframe. Mary will ask the President to discuss this further at our December meeting.

Lisa spoke with Jon Barrett about the Community Review that will be happening in the city of Kootenai. The Board suggested a few names of planners that could participate. Lisa will follow up on that.

Lisa reported that there are many regional planning efforts happening in the North. She is excited to have everyone coming up there in October.

Sun Valley and Blain County are wrapping up their Comprehensive plan updates and should be approved in the next month or so.

Lisa moved to adjourn. Charles seconded; the motion carried.

*Respectfully submitted by Mary Huff – Secretary*