American Planning Association Idaho Chapter

APA Idaho Executive Board

August 8, 2013 Minutes

Daren Fluke, President

Joel Plaskon, Vice President

Mary Huff, Secretary

Renee Magee, Treasurer

Joan Bramblee, Region 1

Mike Ray, Region 2

Jon Cecil, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Jon Norstog, L&PA

Vacant, E&O

Diane Kushlan, PDO

Bob Arleth, P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order at 12:00 pm. Roll call was taken, a quorum was present.

Since the July minutes were not prepared, they were tabled until the September meeting.

The Treasurer not being present, the Treasurer’s report was tabled until the September meeting.

Brad Cramer gave an update of the progress of the 2013 annual conference. Things are moving smoothly and lining up. Brad discussed requests for discounts for groups from the same jurisdiction, or partial conference attendance. The Board believed it would be appropriate for planning commissioners to be offered a discounted rate similar to how full time students are handled. Brad moved to include Planning Commissioners in the discounted student rate and increase general registration by $10.00 for each category. Diane seconded; the motion carried.

Daren asked if we had back up sessions lined up in case anyone is unable to make their scheduled session. Brad confirmed that back up sessions are available.

Joel presented a draft of the Strategic Plan Work Program which was previously emailed to the Board. He is looking for feedback from the Board. Joel is proposing a two year work plan, based upon some of the categories in the strategic plan that need attention and focus first. Some of the elements that he proposes we focus on are communicating the importance and funding of planning, developing a plan for providing support and training for all members, provide support to communities with insufficient planning resources, and improvement of the chapter web site. Daren asked the Board to review the work plan and provide Joel with comments and be prepared to discuss and adopt the work plan at the September meeting.

Discussion was held concerning upcoming elections and pertinent dates. All regional representative positions are up for election. Joel will Chair a nominating committee and forward their recommendation to Daren. Ballots need to be sent out to the membership by September 12th.

Daren nominated Maureen Gresham for the Education and Outreach vacancy. Joel seconded; the motion carried.

Daren informed the Board that Jon Cecil resigned his position on the Board. Since elections are coming up soon, he will not appoint anyone to fill that position. We are still accepting letters of interest for the Legislative Liaison position.

Mary gave an update on the status of the award submittals, there has been quite a bit of interest and we should have several submittals to consider.

Diane informed the Board that there are currently five people signed up to take the AICP exam.

Aaron asked for comments on the mentorship program that he sent out to the Board. Diane thought he did a really great job. Diane wanted to know if the Board felt that it was a role they could fulfill. Joel agreed that it was really good and that it fit in to the work plan. Aaron will work with Mary to get an email sent out to the membership to see what kind of interest there is in the program.

Jon Norstog made a motion to adjourn. Joel seconded; the motion passed.

*Respectfully submitted by Mary Huff, Secretary.*