

American Planning Association Idaho Chapter

Minutes for July 13, 2017

<input checked="" type="checkbox"/> Leon Letson, President	<input type="checkbox"/> Micah Austin, Region 4
<input type="checkbox"/> Daren Fluke, Past President	<input checked="" type="checkbox"/> Sherwin Racehorse, Region 5
<input checked="" type="checkbox"/> Aaron Qualls, Vice President	<input type="checkbox"/> Josh Wilson Region 6
<input checked="" type="checkbox"/> Maureen Gresham, Secretary	<input checked="" type="checkbox"/> Brian Billingsley, L&PA
<input checked="" type="checkbox"/> Jeff Lowe, Treasurer	<input type="checkbox"/> Erik Brubaker, E&O
<input checked="" type="checkbox"/> Hilary Anderson, Region 1	<input type="checkbox"/> Diane Kushlan, PDO
<input checked="" type="checkbox"/> Mike Ray, Region 2	<input type="checkbox"/> Vacant, PZ
<input type="checkbox"/> Megan Leatherman, Region 3	<input type="checkbox"/> Vacant, Student Rep

Additional attendees include Brock Cherry.

Leon called the meeting to order at 12:11.

Action Items

1. Jeff Lowe made a motion to approve the June 15th meeting minutes, seconded by Hilary Anderson. The motion passed unanimously.
2. Brian Billingsley made a motion to pass the Treasurer's report, second by Aaron Qualls. The motion passed unanimously.
3. Aaron Qualls made a motion to nominate Taylor Minshall as the Student Representative in accordance with our board bylaws, seconded by Hilary Anderson. The motion passed unanimously.

Information/Discussion Items:

1. Statewide Annual Conference Update

Leon noted that Adam Hughes is selected as the keynote speaker. Leon also noted that the proposal submission deadline is quickly approaching and that only 2 proposals have been submitted to date. Leon asked board members to reach out to potential session leaders and noted that Charles will send a follow up letter to APA members.

2. Board retreat update follow up items

Budget/Financials Policy – Leon noted that the board members had two months to review and suggested putting the policy on the August meeting for action. Jeff suggested the board discuss National APAs recommendation for fee schedules and how to apply them in Idaho soon.

Planning Education/New Professional Development – Leon and Brock prepared recommendations for the board's review, provided as part of the meeting packet. The purpose is to improve both the overall profession and the quality of the student experience.

Aaron noted that the recommendations include two board positions from universities and noted that it is inconsistent with the proposed By-Laws. Brock suggested changing the recommendation to only one representative from a university. Brock asked the board to consider placing these recommendations on the board's agenda for action. Sherwin congratulated Brock and Leon on putting the recommendations together and suggested also targeting students in their first two years of undergraduate studies and every planning university in adjoining states. Sherwin also noted that we needed to address

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STEM. Leon thanked Sherwin and asked for a written proposal concerning his comments to share with the Board at a later date.

By-Law Amendment – Brian Billingsley noted the following recommendations:

- Page 4 – replaced the Planning and Zoning representative with the tribal representative.
- Page 5 – Include a university planning program representative.
- Page 6 – appointed members section updated to reflect the changes in board positions.

Leon asked board members to provide comments to Brian by end of July and asked that Jeff and Brian coordinate any overlapping changes between the By-Laws and Budget and Financials Policy. Sherwin noted that changes to the By-Laws require approval from the membership. Leon suggested the board review the final revisions in August, vote in September, and present to membership for a ballot measure at the fall conference. Aaron asked the board if adding a mission statement to the By-Laws would be appropriate as is being done for the Strategic Plan. Board members agreed that we needed an update mission statement and it should be located within both documents.

3. Representatives Reports

Region 1 – Hilary noted that she was working with Mike Ray on LED street lights regulation. Hilary also noted that a new regional master planning effort is going on in the area.

Region 5 – Sherwin noted he was the Western Planning Resources tribal representative and that he asked their board president to officially request Idaho APA provide a representative for their board. Sherwin noted that they are working together to host Tribal and Western Planners Resource Conference in August 2018.

Aaron Qualls moved to adjourn the meeting, seconded by Mike Ray. The meeting adjourned at 12:59.

Respectfully submitted by Maureen Gresham – Secretary