American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for June 13, 2013

[ ]  Daren Fluke, President

[x]  Joel Plaskon, Vice President

[x]  Mary Huff, Secretary

[x]  Renee Magee, Treasurer

[ ]  Joan Bramblee, Region 1

[x]  Mike Ray, Region 2

[ ]  Jon Cecil, Region 3

[x]  Charles Hutchinson, Region 4

[ ]  Mathew Lewis, Region 5

[x]  Brad Cramer, Region 6

[x]  Jon Norstog, L&PA

[x]  Anna Canning, E&O

[ ]  Diane Kushlan, PDO

[x]  Bob Arleth, P&Z Representative

[x]  Aaron Mondada, Student Rep

Joel called the meeting to order at 12:03. Roll call was taken; a quorum was present.

Brad made a motion to approve the minutes from the May 9, 2013 board meeting; Anna seconded. The motion passed.

Joel welcomed Aaron Mondada to the Board as the new student representative. Aaron thanked the Board for the opportunity to serve. Joel will send a copy of the Strategic Plan to Aaron.

Renee presented the finance report, including a list of expenditures to be approved. Anna made a motion to accept the report and approve the expenditures; Bob seconded. The motion passed.

Renee is working on revising the format of the budget. She will send it out to the Board this week.

Brad provided an update to the planning progress of the 2013 Conference. The call for proposals was sent out in May. He has had four or five session proposals submitted and another four or five have made verbal commitments. He would like to have 25 to 30 sessions in total which would allow us to run three or four concurrent sessions for the two full days. Sponsorships are going fair; he still looking for more sponsors. A key note speaker is still needed. It has been narrowed down to three candidates. John Grossenbacher, the Director of INL is not available so they suggested Dr. Todd Allen, Deputy Laboratory Director. John Luthy is available; Brad will contact him to see if he would be willing to sit in on a panel discussion for one of the sessions. The third candidate is the former Governor of Wyoming, David Freudenthal, he will let us know in the next couple of weeks if he can make it. Brad will continue to work on getting one of the three lined up.

Anna provided an update about the 2013 Mini Conference which will be held in the new BSU facility downtown. BSU is catering and we will be validating parking. There are 26 registered right now. Food will be ordered for 30 to allow for a few walk-ins.

Joel made the final revisions to the Strategic Plan which he sent out to the Board in May. Joel will transition toward developing a work plan. Aaron and Jon Norstog volunteered to help with development of the work plan.

Idaho Smart Growth sent a request seeking funding from Idaho APA to send Brian Billingsly to the “Safe Routes to School” conference on behalf of Idaho Smart Growth. The Board discussed the request and decided that since we are both nonprofit organizations, it may be more appropriate if we joined Idaho Smart Growth and made a contribution which they could use as they saw fit.

The Chapter Facebook Page was launched and we will hold a random drawing from those that “liked” our page. Periodic updates about conferences and other news of interest will be posted to the page to help reach more members.

Renee and Joel will be attending the AIC conference next week. Joel, John Norstog, and Mike attended the Inland Empire Section Annual Conference. One part of the conference addressed giving presentations in front of adverse groups. There was a Parks and Rec Director from Everett, a couple of IT directors from Gonzaga, and over all, really great presenters. They were very impressed with the conference.

The Board discussed partnering with the Washington Chapter for a joint conference in the future.

Jon Norstog made a motion to adjourn; Anna seconded. Motion carried. The meeting adjourned at 12:40 pm.