American Planning Association Idaho Chapter

APA Idaho Executive Board

Minutes for November 14, 2013

Daren Fluke, President

Joel Plaskon, Vice President

Mary Huff, Secretary

Renee Magee, Treasurer

Lisa Ailport, Region 1

Mike Ray, Region 2

Don Matson, Region 3

Charles Hutchinson, Region 4

Mathew Lewis, Region 5

Brad Cramer, Region 6

Brad Clark, L&PA

Maureen Gresham, E&O

Diane Kushlan, PDO

Bob Arleth, P&Z Representative

Aaron Mondada, Student Rep

Daren called the meeting to order at 12:00 pm. Roll call was taken; a quorum was present.

Don made a motion to approve the minutes for September 12, and October 10, 2013. Joel seconded; the motion carried.

Daren presented the Treasurer’s report of expenditures. Mary made a motion to approve the expenditures. Matt seconded; the motion carried.

The draft budget for 2014 was tabled. A special meeting will be called for the Board to review and discuss the draft budget prior to the December meeting.

Brad provided a brief final recap of the 2013 Conference. He was very happy with the turn out and the help from the students. Brad brought up a couple of things to consider for next year. The discounted rate for students may need to be adjusted as we lose money on each of them. The student rate was $120. If they volunteered, the rate dropped to $60. There was no minimum number of hours required for the discounted rate and no limit on the number of volunteers. Since there were so many student volunteers, there was not a lot of work per student, but the work they did was outstanding. The general conference rate may need to be increased. We will evaluate further when we see the final financial reports from the conference.

A lengthy discussion was held concerning the proposed 2014 Conference location, dates, and chairman. General thoughts are to hold the meeting in Boise or McCall. The Board wanted to wait to get more information from Diane. The matter was tabled until the December meeting.

Diane and Daren are meeting next week to discuss the final details of Idaho APA becoming a CM provider. They hope to have the paperwork filed shortly and will provide an update at the December meeting.

Joel discussed the Strategic Plan Work Program and asked the Board for updates on progress made. Daren has begun work on the Best Practices but needs to get that information sent out to the others on that committee. Maureen has some great ideas for education and outreach and is developing a survey to send out to the membership.

Don has continued to check on the APA Audio Web Training Series. As of last week, they were still not available for purchase in the pre-recorded format. He will continue checking until we can get them purchased.

Brad Clark stated that he will send an email in the next couple of weeks to get some people to help him with legislative matters. He would like to make sure we have regular updates to the website on important legislative matters and well as emails sent out to the membership to keep them all up to date on the latest news.

Lisa discussed interest of working with the Inland Empire Chapter for a North Idaho training conference option. Joel has previously contact them but it died out. Lisa and Brad will work together to see what they can get coordinated and will update the Board as they get information.

Lisa made a motion to adjourn. Don seconded; the motion carried and the meeting adjourned at 1:10 pm.

*Respectfully submitted by Mary Huff, Secretary.*