

American Planning Association Idaho Chapter

Board Meeting

Agenda for July 9th, 2020 @ 12:00 pm MST (11:00 am PT)

Microsoft Teams Meeting (follow the link in the meeting)
For Call-In only, (888) 592-8724
Conference ID: 301 649 234#

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| <input checked="" type="checkbox"/> Leon Letson, President | <input checked="" type="checkbox"/> Carl Anderson, Region 5 |
| <input type="checkbox"/> Vacant, Past President | <input checked="" type="checkbox"/> Cindy Donovan, Region 6 |
| <input checked="" type="checkbox"/> Aaron Qualls, President Elect | <input checked="" type="checkbox"/> Jason Boal, L&PA |
| <input checked="" type="checkbox"/> Nicolette Womack, Secretary | <input checked="" type="checkbox"/> Kristy Inselman, E&O |
| <input checked="" type="checkbox"/> Jeff Lowe, Treasurer | <input type="checkbox"/> Diane Kushlan, PDO |
| <input checked="" type="checkbox"/> Hilary Anderson, Region 1 | <input checked="" type="checkbox"/> Cookie Allen, Tribal Planning Rep |
| <input checked="" type="checkbox"/> Mauri Knott, Region 2 | <input type="checkbox"/> Elizabeth Allen, Student Rep – U of I |
| <input checked="" type="checkbox"/> David Moser, Region 3 | <input checked="" type="checkbox"/> Mark Rud, Student Rep – U of I (designate) |
| <input type="checkbox"/> Vacant, Region 4 | <input type="checkbox"/> Hana Veal, Student Rep – BSU |
| | <input checked="" type="checkbox"/> Jaap Voss, Urban Planning Faculty Rep |
| | <input checked="" type="checkbox"/> Brittany Skelton, Western Planner Rep |

1. Leon called the meeting to order.
2. Nicolette called roll.

Action Items:

1. Leon presented the minutes of July 11th, 2020 for approval. Hilary noted the Western Planner typos. *Jason motioned approval, Jeff seconded*
2. Jeff presented the Treasurer's report for June 2020 / Requested approval of expenditures. Whova was paid for, JUMP refunded deposits. *Jaap motioned approval, Mauri seconded.*

Discussion Items:

1. Nicolette provided a 2020 Conference update. 25 sessions proposed, submitting additional information for CM credit verification. Working on sponsorships and award deadline is August 9th. Still discussing prices and group tickets.
2. Hilary provided a Region 1 update. Priest Lake Conference will be virtual on November 5th, discussing prices. Theme is "Rising to the Moment".
Mauri provided a Region 2 update. Highway connecting Idaho N/S is closed. Back from shut down, curious about University fall class plans.
David provided a Region 3 update, not much to report, small drop in applications, upticking again.
Carl provided a Region 5 update, working in the office. Watching University plans. City of Pocatello is hiring.
Cindy provided a Region 6 update. No slowdown in applications, City of Driggs working on parking and sidewalk cafes.
3. Jason provided a L&PA update. Reach out if you hear of issues his team should work on.
Kristy had no E&O updates.
Diane was not in attendance for PDO updates.
Mark provided student updates. U of I will have no spring graduation in August. Masks will be required, classes will move online after Thanksgiving. COVID-19 testing will increase on campus.

Cookie provided a Tribal Planning update. Appreciated meeting last week to discuss responsibilities. Interested in proposing a session for Annual Conference. Nicolette will email session proposal form.

Brittany provided a Western Planner update. Conference will be virtual and recorded. Interested in APA ID sponsorship.

Jaap provided an Urban Planning Faculty update. U of I is worried about the international student requirements for in person. Enrollment is currently up, but hard to tell until school begins. Riggins highway closure poses problems as well.

4. Open Discussion on sidewalk cafes. Sandpoint is working on furnishing zones.
5. Meeting adjourned at 12:41 pm.

American Planning Association Idaho Chapter

Board Meeting Minutes

Agenda for June 11th, 2020 @ 12:00 pm MST (11:00 am PT)

Toll-Free Dial-In Number: (866) 499-7054
Conference Code: 8479201604
Leader Pin: 5052

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|---|--|
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| <input type="checkbox"/> Vacant, Region 4 | <input checked="" type="checkbox"/> Hana Veal, Student Rep – BSU |
| | <input type="checkbox"/> Jaap Voss, Urban Planning Faculty Rep |
| | <input checked="" type="checkbox"/> Brittany Skelton, Wester Planner Rep |

1. Leon called the meeting to order
2. Nicolette called roll

Action Items:

1. Leon presented the minutes for May 14th, 2020 for approval. *Jeff motioned approval, Hilary seconded.*
2. Jeff presented the Treasurer's report for May 14th, 2020 / Approval of expenditures. There was a refund from national for Jeff's attendance. Paid for Whova for 2020 Conference. *Hilary motioned approval, Mauri seconded.*

Discussion Items:

1. Nicolette provided a 2020 Conference update. Will be requesting regional board support for in-person networking opportunities dependent on COVID-19 in October. Discussed featuring awards. Will follow up all recordings with live Q&A sessions. Interested in sending P&Z Commissioners, discussing watch party prices and marketing to be priced under \$100 hopefully.
2. Jason provided a L&PA update. Contact Jason with specific issues we can proactively engage in.
Kristy had no updates for E&O.
Diane was not present for PDO updates, but board discussed interest in AICP study group and available AICP app tests for practicing.
Cookie had no updates for Tribal Planning but Leon is holding a separate meeting to discuss how APA ID can be more of a resource.
Hana provided a Student Representative update. BSU will be in person this fall until Thanksgiving then Online. Accepted a job as an Assistant/Associate Planner at Garden City.
Mark provided a Student Representative update. U of I will be in person this fall. Professor seminar. Accepted a position at Latah County.
Brittany provided a Western Planner update. South Dakota conference is postponed. Already scheduled for a 2021 Conference in Arizona. Need place to share presentation information. Nicolette followed up with APA ID Conference details. Looking for additional state reps for nearby states. Montana conference will be in person. Subscribe to Western Planners monthly newsletter. Requesting sponsorship from APA ID. Surveying board on interests to follow.

3. Hilary provided a Region 1 Update. Coeur d'Alene has in person hearings starting Monday. Hybrid P&Z. Working on Infill Housing Code for missing middle and core housing. Priest Lake Conference is moved to the fall. Cookie added Tribes are facing COVID-19 outbreaks, working on emergency housing.

Mauri provided a Region 2 Update. Moscow is working on 5G Ordinance, similar to Lewiston. Using Zoom for P&Z.

David provided a Region 3 Update. Boise moved to Hybrid hearings.

Carl provided a Region 5 Update. Hybrid hearings and open office by appointment. Regional Mini Conference may be best in Spring 2021.

Cindy provided a Region 6 Update. Moving to in-person hearings. Economic Development Group 4-5-6 INL Growth. 5-6,000 new workers, 1,300 new employees. Requesting to streamline new housing using man camps. Similar concerns as Dakotas fracking booms.

4. Open discussion on sidewalk cafes. Moscow is providing footprint guidance, reducing barriers and allowing alcohol. Coeur d'Alene has Main St. open waiving fees. Boise has 8th St. closed. Discussing a newsletter feature on increasing pedestrian friendly measures and increasing business revenues. Discussions on fitness classes in city parks.

Meeting adjourned at 12:06 pm.

IDAHO CHAPTER AMERICAN PLANNING ASSOCIATION

FINANCE REPORT

June 1 thru 30, 2020

Cash and Investments

June Beginning Balance Checking (ICCU)	\$31,108.88
June Beginning Balance Savings (ICCU)	\$10,789.58
June Beginning Balance Petty Cash	\$0.00

Total Cash and Investment	\$41,898.46
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Deposits/Interest - Savings

\$0.00

Deposits/Interest - Checking

Total Checking Deposits	\$0.00
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Charges /Fees

Total Charges	\$0.00
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Bills Paid by Check (Other)

6/18/2020 WHOVA -ID Chap 2020 Ann. Conf - online platform	\$2,199.00
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Total All Checks	\$2,199.00
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June Total Expenditures	\$2,199.00
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Petty Cash Spent	\$0.00
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June Ending Balance Checking (ICCU)	\$28,909.88
June Ending Balance Savings (ICCU)	\$10,789.58
June Ending Balance Petty Cash	\$0.00

Total Cash and Investment	\$ 39,699.46
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