

American Planning Association Idaho Chapter

Board Meeting

Agenda for June 11th, 2020 @ 12:00 pm MST (11:00 am PT)

Toll-Free Dial-In Number: (866) 499-7054
Conference Code: 8479201604
Leader Pin: 5052

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|---|--|
| <input checked="" type="checkbox"/> Leon Letson, President | <input checked="" type="checkbox"/> Carl Anderson, Region 5 |
| <input type="checkbox"/> Vacant, Past President | <input checked="" type="checkbox"/> Cindy Donovan, Region 6 |
| <input checked="" type="checkbox"/> Aaron Qualls, President Elect | <input checked="" type="checkbox"/> Jason Boal, L&PA |
| <input checked="" type="checkbox"/> Nicolette Womack, Secretary | <input checked="" type="checkbox"/> Kristy Inselman, E&O |
| <input checked="" type="checkbox"/> Jeff Lowe, Treasurer | <input type="checkbox"/> Diane Kushlan, PDO |
| <input checked="" type="checkbox"/> Hilary Anderson, Region 1 | <input checked="" type="checkbox"/> Cookie Allen, Tribal Planning Rep |
| <input checked="" type="checkbox"/> Mauri Knott, Region 2 | <input type="checkbox"/> Elizabeth Allen, Student Rep – U of I |
| <input checked="" type="checkbox"/> David Moser, Region 3 | <input checked="" type="checkbox"/> Mark Rud, Student Rep – U of I (designate) |
| <input type="checkbox"/> Vacant, Region 4 | <input checked="" type="checkbox"/> Hana Veal, Student Rep – BSU |
| | <input type="checkbox"/> Jaap Voss, Urban Planning Faculty Rep |
| | <input checked="" type="checkbox"/> Brittany Skelton, Wester Planner Rep |

1. Leon called the meeting to order
2. Nicolette called roll

Action Items:

1. Leon presented the minutes for May 14th, 2020 for approval. *Jeff motioned approval, Hilary seconded.*
2. Jeff presented the Treasurer's report for May 14th, 2020 / Approval of expenditures. There was a refund from national for Jeff's attendance. Paid for Whova for 2020 Conference. *Hilary motioned approval, Mauri seconded.*

Discussion Items:

1. Nicolette provided a 2020 Conference update. Will be requesting regional board support for in-person networking opportunities dependent on COVID-19 in October. Discussed featuring awards. Will follow up all recordings with live Q&A sessions. Interested in sending P&Z Commissioners, discussing watch party prices and marketing to be priced under \$100 hopefully.
2. Jason provided a L&PA update. Contact Jason with specific issues we can proactively engage in.
Kristy had no updates for E&O.
Diane was not present for PDO updates, but board discussed interest in AICP study group and available AICP app tests for practicing.
Cookie had no updates for Tribal Planning but Leon is holding a separate meeting to discuss how APA ID can be more of a resource.
Hana provided a Student Representative update. BSU will be in person this fall until Thanksgiving then Online. Accepted a job as an Assistant/Associate Planner at Garden City.
Mark provided a Student Representative update. U of I will be in person this fall. Professor seminar. Accepted a position at Latah County.
Brittany provided a Western Planner update. South Dakota conference is postponed. Already scheduled for a 2021 Conference in Arizona. Need place to share presentation information. Nicolette followed up with APA ID Conference details. Looking for additional state reps for nearby states. Montana conference will be in person. Subscribe to Western Planners monthly newsletter. Requesting sponsorship from APA ID. Surveying board on interests to follow.

3. Hilary provided a Region 1 Update. Coeur d'Alene has in person hearings starting Monday. Hybrid P&Z. Working on Infill Housing Code for missing middle and core housing. Priest Lake Conference is moved to the fall. Cookie added Tribes are facing COVID-19 outbreaks, working on emergency housing.

Mauri provided a Region 2 Update. Moscow is working on 5G Ordinance, similar to Lewiston. Using Zoom for P&Z.

David provided a Region 3 Update. Boise moved to Hybrid hearings.

Carl provided a Region 5 Update. Hybrid hearings and open office by appointment. Regional Mini Conference may be best in Spring 2021.

Cindy provided a Region 6 Update. Moving to in-person hearings. Economic Development Group 4-5-6 INL Growth. 5-6,000 new workers, 1,300 new employees. Requesting to streamline new housing using man camps. Similar concerns as Dakotas fracking booms.

4. Open discussion on sidewalk cafes. Moscow is providing footprint guidance, reducing barriers and allowing alcohol. Coeur d'Alene has Main St. open waiving fees. Boise has 8th St. closed. Discussing a newsletter feature on increasing pedestrian friendly measures and increasing business revenues. Discussions on fitness classes in city parks.

Meeting adjourned at 12:06 pm.

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Agenda for May 14th, 2020 @ 12:00 pm MST (11:00 am PT)

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| | <input checked="" type="checkbox"/> Jaap Voss, Urban Planning Faculty Rep |
| | <input type="checkbox"/> Brittany Skelton, Western Planner Rep |

1. Leon called the meeting to order.
2. Nicolette called roll.

Action Items:

1. Leon presented the minutes for April 9th, 2020 for approval. *Hilary motioned approved, Jason seconded.*
2. Jeff presented the Treasurer's report for April 2020 for approval of expenditures. *Jason motioned approval, David seconded.*

Discussion Items:

1. Nicolette provided a 2020 Conference update on the Valient AV and Whova quotes and services. Group discussion on large expense for a hybrid in person and online conference, fears about decrease in attendance and sponsorships effect on budget. Favorable feedback on the Whova software and NPC@Home content. Direction given to issue a survey to membership regarding their interest in an virtual only event. Need to confirm how many days conference would last.
2. Jason provided a L&PA update. Working on research for the Development Impact Fee Ordinance. Looking to include schools in equation as a means of mitigating growths impacts. Looking for a sponsor. Let the Committee know if you have things to look into.

Diane provided a PDO update. On a Committee for FAICP updates to improve the nomination process.

Cookie provided a Tribal Planning update and introduction. She is excited to work with us, she is currently working on the tribes update to the Comprehensive Plan.

Elizabeth provided a Student Representative update, recently graduated and excited to work on a PDO Plan.

Mark had no updates for Student Representative.

Hana provided a Student Representative update, recently graduated. Unsure if BSU will be online for the fall or not yet.

3. Hilary provided a Region 1 update. The Priest Lake Conference is postponed potentially to the end of September. Using Zoom Meetings and distributing CDBG funds from CARES COVID-19.

David provided a Region 3 update. City of Boise is also using Zoom for hearings.

4. Jeff provided an update that he accepted a refund for the NPC20 in person conference. He is participating in the Delegate Policy Guide Assembly on Zoom. For the Hazard Mitigation Policy Guide he is proposing direction on communication protocol be included. Suggesting we rely on the experts in the field to guide decisions.

Mark, Elizabeth and Diane were able to attend NPC@Home. Positive feedback on the Rural Assets session. Diane is working on incorporating into the APA ID Conference.

5. Meeting Adjourned at 12:56 pm.

IDAHO CHAPTER AMERICAN PLANNING ASSOCIATION

FINANCE REPORT

May 1 thru 31, 2020

Cash and Investments

May Beginning Balance Checking (ICCU)	\$30,433.88
May Beginning Balance Savings (ICCU)	\$10,789.58
May Beginning Balance Petty Cash	\$0.00

Total Cash and Investment \$41,223.46

Deposits/Interest - Savings

\$0.00

Deposits/Interest - Checking

5/19/2020 APA-Refund Cancelled NPC20 Houston	\$800.00
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Total Checking Deposits \$800.00

Charges /Fees

5/6/2020 NPC20 - Online Pres. Travel - Treasurer registration	\$125.00
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Total Charges \$125.00

Bills Paid by Check (Other)

Total All Checks \$0.00

May Total Expenditures \$125.00

Petty Cash Spent

\$0.00

May Ending Balance Checking (ICCU)	\$31,108.88
May Ending Balance Savings (ICCU)	\$10,789.58
May Ending Balance Petty Cash	\$0.00

Total Cash and Investment \$ 41,898.46