American Planning Association Idaho Chapter
Board Meeting
Agenda for September 10th, 2020 @ 12:00 pm MST (11:00 am PT)
Microsoft Teams Meeting (follow the link in the meeting)
For Call-In only, (888) 592-8724
Conference ID: 301 649 234#

Leon Letson, President
Vacant, Past President
Aaron Qualls, President Elect
Nicolette Womack, Secretary
Jeff Lowe, Treasurer
Hilary Anderson, Region 1
Mauri Knott, Region 2
David Moser, Region 3
Vacant, Region 4
Carl Anderson, Region 5
Cindy Donovan, Region 6
Jason Boal, L&PA
Kristy Inselman, E&O
Diane Kushlan, PDO
Cookie Allen, Tribal Planning Rep
Elizabeth Allen, Student Rep – U of I
Mark Rud, Student Rep – U of I (designate)
Vacant, Student Rep – BSU
Jaap Voss, Urban Planning Faculty Rep
Brittany Skelton, Western Planner Rep

1. Leon called the meeting to order
2. Nicolette called roll.

Action Items:
1. Leon presented the minutes for August 13th, 2020 for approval. Jeff motioned approval, Mauri seconded.
2. Jeff presented the Treasurer’s report for August 2020 and requested approval of expenditures. Jaap motioned approval, Aaron seconded.

Discussion Items:
1. Nicolette provided 2020 Conference updates. 39 registrants, $10,000 in sponsorships. Ada County Commissioner Lachiondo and Mayor McLean as guest speakers. Awards are being made, presented final winners. Testing is scheduled. Will send survey to board for Board Dinner replacement.
2. Diane provided a PDO update. AICP exam in November, chapter scholarship is available.
   Cookie provided a Tribal Planning update. Looking forward to conference session, working with Jason Boal on legislative concerns.
   Jaap provided an Urban Planning Faculty update. Offering Intro to Planning Course in Spring and Fall, working on 2021 Conference.
   Elizabeth provided an update on developing Webinar series. Working for Idaho Smart Growth.
3. Hilary emailed her Region 1 update. Hayden is hiring a Senior Planner. CDA has an RFP for a Citywide Historic Preservation Plan. APA WA Inland Empire Section Priest Lake Conference is taking shape.
   Cookie Allan and Hilary met last week to discuss the CDA Tribe’s Comprehensive Plan and having a meeting with the Tribe and City leadership.
Mauri provided a Region 2 update. Working on encouraging people to register for Annual Conference. Increase in COVID cases. Discussion on networking during Annual Conference and potential happy hour sessions.

Carl provided a Region 5 update. Interested ISU student, hoping to increase student engagement. Discussion on amending bylaws to allow alternative planning programs onto the Board. Discussion on the correct number of student representatives on the board.

4. *Aaron motioned to adjourn the meeting, Brittany seconded.*
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Mark Rud, Student Rep – U of I (designate)
Vacant, Student Rep – BSU
Jaap Voss, Urban Planning Faculty Rep
Brittany Skelton, Western Planner Rep

1. Leon called the meeting to order
2. Nicolette called roll

Action Items:

1. Leon presented the minutes for July 9th, 2020 for approval. Hilary motioned approval, Mauri seconded. Diane abstained.

2. Jeff presented Treasurer’s report for July 2020 / Requested approval of expenditures. JUMP refund received and dues received. Kristy motioned approval, Carl seconded.

Discussion Items:

1. Elizabeth presented on a developing Webinar Series, requested support. Series would feature topics for new planners or new areas of focus. Leon and Diane offered to help organize speakers. Discussed waiting until after the conference, but introducing at conference.


3. Hilary provided a Region 1 update. Priest Lake Conference is November 5th and includes 4 sessions.

   Carl provided a Region 5 update. Discussing Planning with Pints potential.

   Hilary provided an update for Cookie who was unable to attend. Cookie is working with Karla and Nicolette on a Tribal Sovereignty session at conference. Working with Jason Boal on Legislative Issues.

4. Mark provided a student update on COVID testing at U of I.

   Elizabeth will be moving to Boise area.

   Hana is working on the future of Urban Club.

5. Meeting Adjourned
Leon called the meeting to order.

Nicolette called roll.

Action Items:

1. Leon presented the minutes of July 11th, 2020 for approval. Hilary noted the Western Planner typos. Jason motioned approval, Jeff seconded.

2. Jeff presented the Treasurer’s report for June 2020 / Requested approval of expenditures. Whova was paid for, JUMP refunded deposits. Jaap motioned approval, Mauri seconded.

Discussion Items:

1. Nicolette provided a 2020 Conference update. 25 sessions proposed, submitting additional information for CM credit verification. Working on sponsorships and award deadline is August 9th. Still discussing prices and group tickets.

2. Hilary provided a Region 1 update. Priest Lake Conference will be virtual on November 5th, discussing prices. Theme is “Rising to the Moment”.

Mauri provided a Region 2 update. Highway connecting Idaho N/S is closed. Back from shut down, curious about University fall class plans.

David provided a Region 3 update, not much to report, small drop in applications, upticking again.

Carl provided a Region 5 update, working in the office. Watching University plans. City of Pocatello is hiring.

Cindy provided a Region 6 update. No slowdown in applications, City of Driggs working on parking and sidewalk cafes.

3. Jason provided a L&PA update. Reach out if you hear of issues his team should work on.

Kristy had no E&O updates.

Diane was not in attendance for PDO updates.

Mark provided student updates. U of I will have no spring graduation in August. Masks will be required, classes will move online after Thanksgiving. COVID 1 testing will increase on campus.
Cookie provided a Tribal Planning update. Appreciated meeting last week to discuss responsibilities. Interested in proposing a session for Annual Conference. Nicolette will email session proposal form.

Brittany provided a Western Planner update. Conference will be virtual and recorded. Interested in APA ID sponsorship.

Jaap provided an Urban Planning Faculty update. U of I is worried about the international student requirements for in person. Enrollment is currently up, but hard to tell until school begins. Riggins highway closure poses problems as well.

4. Open Discussion on sidewalk cafes. Sandpoint is working on furnishing zones.

5. Meeting adjourned at 12 41 pm.
IDAHO CHAPTER AMERICAN PLANNING ASSOCIATION
FINANCE REPORT
August 1 thru 31, 2020

Cash and Investments
August Beginning Balance Checking (ICCU) $34,304.87
August Beginning Balance Savings (ICCU) $10,792.26
August Beginning Balance Petty Cash $0.00

Total Cash and Investment $45,097.13

Deposits/Interest - Savings
$0.00

Deposits/Interest - Checking

Total Checking Deposits $0.00

Charges /Fees
8/31/2020 Staples - Admin supplies -thumbdrive (2) $13.76

Total Charges $13.76

Bills Paid by Check (Other)

Total All Checks $0.00
August Total Expenditures $13.76

Petty Cash Spent $0.00

August Ending Balance Checking (ICCU) $34,291.11
August Ending Balance Savings (ICCU) $10,792.26
August Ending Balance Petty Cash $0.00

Total Cash and Investment $45,083.37