

American Planning Association Idaho Chapter

Board Meeting Minutes

Agenda for December 10th, 2020 @ 12:00 pm MST (*11:00 am PT*)

Microsoft Teams Meeting (follow the link in the meeting or below)

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Conference ID: 219 134 221#

- Leon Letson, President
- Vacant, Past President
- Aaron Qualls, President Elect
- Tom Laws, Secretary
- Jeff Lowe, Treasurer
- Hilary Anderson, Region 1
- Mauri Knott, Region 2
- David Moser, Region 3
- Robyn Davis, Region 4

- Carl Anderson, Region 5
- Cindy Donovan, Region 6
- Jason Boal, L&PA
- Elizabeth Allen, E&O
- Diane Kushlan, PDO
- Cookie Allen, Tribal Planning Rep
- Mark Rud, Student Rep – U of I
- Vacant, Student Rep – BSU
- Jaap Voss, Urban Planning Faculty Rep
- Brittany Skelton, Western Planner Rep

1. Call to order (*Leon*)
2. Roll call (*Tom*)

Also in Attendance: Ethan Mansfield

Action Items:

1. Approval of minutes for November 12th, 2020 – (*Leon*)
 - a. *Addition of Region 6 Report and Cindy in Attendance Motion - Brittany / Second - Jason - Approved*
2. 2021 APA ID Board “Ratification” – (*Leon*)
 - a. *2021 APA Board Formally Ratified with the following representation:*
 - Aaron Qualls, President*
 - Leon Letson, Past President*
 - Hilary Anderson, Vice President*
 - Tom Laws, Secretary*
 - Ethan Mansfield, Treasurer*
 - Vacant, Region 1*
 - Mauri Knott, Region 2*
 - Davis Moser, Region 3*
 - Robyn Davis, Region 4*
 - Carl Anderson, Region 5*
 - Cindy Donovan, Region 6*
 - Jason Boal, L&PA*
 - Elizabeth Allen, E&O*
 - Diane Kushlan, PDO*
 - Cookie Allen, Tribal Planning Rep*
 - Mark Rud, Student Rep – U of I*
 - Vacant, Student Rep – BSU*
 - Jaap Voss, Urban Planning Faculty Rep*
 - Brittany Skelton, Western Planner Rep*

Motion - Mauri / Second - Hilary - Approved

3. Approval to establish a Rural Planning Committee (Jaap and Mauri)

Jaap – two meetings to-date, great showing, requesting an ad-hoc committee / Mauri, Jaap, Mary Huff have been leading the effort / Started with an agricultural preservation focus but has evolved to consider assisting rural communities with planning as a potential addition / Request for the committee to come back with a mission statement, guidelines on operation, etc.

Motion – Diane / Second – Mark - Approved

4. Approval to establish a fee/process for the APA ID job posting board (Tom)

Discussion on the need for a fee structure with some concern that it could dissuade our smaller communities from posting / Need to also consider how the Online payment platform would work, general agreement that invoicing and checks would not be ideal / If proceeding consideration should be made as to where the funds go / further discussion on perhaps APA ID member can submit for free and non-members / out of state organizations pay a fee / Tom and Jason will work on a recommendation and come back to the group at the next meeting.

Motion - Jason / Second Hilary - Tabled until next meeting

5. Treasurer's report for November 2020 / Approval of expenditures – (Jeff)

final sponsorship from conference received, final conference bill paid, CM provider fee for 2021 paid

Motion – Hilary / Second – David - Approved

6. 2021 Budget – (Jeff)

Modifications made from last meeting including ZOOM and Website / Increased special projects amount as well / Leon highlights special partners piece – in favor supporting our peer organizations

Motion – Carl / Second – Mauri - Approved

Discussion Items:

1. L&PA, E&O, PDO, Tribal Planning, Urban Planning Faculty, Student Representatives, Western Planner –(Jason, Elizabeth, Diane, Cookie, Jaap, Mark, and Brittany)

L&PA – Jason has a committee created / working on additional resources (like list of legislatures) working to create a shared google drive folder by end of the week. Be a way to save letters moving forward.

Development impact fees for schools Jason is hearing this session will focus on the budget, not a lot of landuse issues. Annexation MAY but not too likely. Ethan / Tom / Jason will work on the google drive

E&O - Elizabeth :January 21st first Planning with Pints by Rachel at COMPASS / Voices in planning is scheduled for January, may be movement in speaker schedule, TBD.

PDO – Diane: Process for AICP certification has changed, you can now take the test or essays first / Serving on a national task force to get better outreach for FAICP. In the future plan for discussions on if we should create a structure for FAICP recommendation

Tribal Planning – No Report

Student Representative – No Report

Western Planner – Meeting tomorrow, nominations are now open for awards, looking for additions for the journal, (editorial schedule will be complete at next meeting). AICP credits can be earned for authoring articles.

2. Region Representatives Updates – (Regional Reps)

R1 – Hilary – filling planning tech position tomorrow / comp plan is making progress, land use maps are underway / Aaron – no updates from Sandpoint / R1 rep is still open and search is underway with a few leads.

R2 - Mauri – Moscow is bringing in Schweitzer Engineering Company to town - purchased 150 acres to the south of the city. Fee restructure just completed. Metageek is offering rural wifi assistance for school aged families throughout the State

R3 - Leon – Boise City Development code rewrite and housing bonus ordinance are underway. Land trust has launched, if others are out there in the state please reach out to Leon / Jason – Ada County Zoning Ordinance update is underway, also updating the area of impact boundary

R4 – Robyn – no report

R5 – Carl – no report (directors position hired / hiring a long range planner

R6 – Cindy working on a comp plan update. Having the first joint meeting between council and P&Z. Idaho Falls is seeking new apartments

3. Open Discussion

None

4. Adjourn

12:57pm